

MOTOR VEHICLE DEALER APPLICATION TO ISSUE A SUBSEQUENT SET OF 30-DAY TEMPORARY PLATES

DSD 40 (07/28/05)

Purpose: Motor vehicle dealers use this form to request authorization to issue a second or third set of 30-day temporary plates if they are unable to obtain a vehicle's title or certificate of origin within the allotted time frame.

Instructions: Submit this form to DMV before issuing a second or third set of temporary plates. For your records, place a copy of the completed form in the dealer sales jacket. For second temporary plate requests, submit this form, the application for vehicle title and the appropriate fees to any DMV service center. You may then proceed with issuance of 30-day temporary plates. For third temporary plate requests, mail, or fax this form to DMV, Dealer Services, Room 419, P. O. Box 27412, Richmond, VA 23269-0001; fax: (804) 367-7046.

Written authorization must be received from DMV prior to issuance of a third set of temporary plates.

DEALER INFORMATION

DEALERSHIP NAME	DEALER LICENSE NUMBER	TELEPHONE NUMBER ()
DEALER BUSINESS ADDRESS		FAX NUMBER ()
CITY	STATE	ZIP CODE
EMAIL ADDRESS		

PLATE INFORMATION

Request Authorization to Issue <input type="checkbox"/> Second Set <input type="checkbox"/> Third Set For third set requests, select desired method for DMV to respond to your request: <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Email	Reason for Request <input type="checkbox"/> Certificate of Title or Certificate of Origin is lost <input type="checkbox"/> Certificate of Title or Certificate of Origin is detained by: _____ <input type="checkbox"/> Other reason beyond dealer's control (specify below) Explanation of actions taken to secure ownership documents and why these efforts have not been successful.
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PURCHASER INFORMATION

CUSTOMER NAME	DRIVER'S LICENSE NUMBER AND ISSUING STATE (if known)
CUSTOMER ADDRESS	DATE OF SALE

VEHICLE INFORMATION

VEHICLE IDENTIFICATION NUMBER (VIN)	VEHICLE MAKE	VEHICLE MODEL YEAR	BODY TYPE
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INSURANCE CERTIFICATION

Virginia law states that a motor vehicle liability policy must be issued by a company licensed to do business in Virginia and provide at least minimum coverage as required by law.

Check one:

- ☐ This vehicle is insured by a policy that meets the above requirements.
- ☐ This vehicle is to be licensed in Virginia and is not insured by a policy meeting the above requirements.
(Submit the full uninsured motor vehicle (UMV) fee (\$500) with the original registration application.)
- ☐ This vehicle is to be licensed out-of-state and is not insured by a policy meeting the above requirements.
(Submit one-twelfth of the annual uninsured motor vehicle fee (\$ 41.67), with the application.)
Payment of UMV fee does not provide any insurance.

PURCHASER SIGNATURE

DATE (mm/dd/yyyy)

CERTIFICATION

I request authorization to issue additional 30-day temporary plates. Plates will be issued by this dealer in full compliance with the Motor Vehicle Dealer Licensing Laws of the Code of Virginia and procedures defined by the Virginia Department of Motor Vehicles.

I certify that all information contained herein is true and correct.

DEALER, DEALER-OPERATOR, OR OWNER NAME (print)

TITLE

DEALER, DEALER-OPERATOR, OR OWNER SIGNATURE

DATE (mm/dd/yyyy)